



Public Works Department

IMPORTANT NOTICE

Be sure to bring this receipt with you on the day of your event.

City of Chula Vista Park Rangers will verify your reservation when you check in.

PARK RANGER STAFF

If you have any issues with your park reservation please call the Park Ranger staff **on the day of your event**.

They can be reached at the following numbers: (619) 520-9633 | (619) 250-9888 | (619) 520-9043

CANCELLATION / CHANGES POLICY

Reservation cancellations can be made online via our website www.chulavistaca.gov/goto/parkreservation or in person, only by the person who is listed on and paid for the reservation. Reservation changes must be made in person at the Public Works Office located at 1800 Maxwell Road, Chula Vista. Please be sure to bring this reservation receipt. Cancellations made 7 or more business days in advance will receive a full refund less a \$5.00 handling fee. Cancellation made less than 7 business days in advance will only be refunded the security deposit.

RAIN CANCELLATIONS

Rain cancellations are determined on the day of the event by Park Ranger staff. To verify that your rain cancellation has been approved, please call the Park Ranger at (619) 520-9633. Reservations that are cancelled due to rain will receive a full refund or reschedule opportunity. Please leave a message at (619)397-6197 for your rain cancellation.

REFUNDS

All refunds for deposits and cancellations will be processed within 30 business days after the cancellation or event. If you have used a credit card to pay for your park reservation, and are entitled to a refund of your deposit, it will be automatically credited to your account, unless the reservation was made more than 6 months in advance. If the reservation was made more than 6 months in advance, you will receive a refund by check instead. Please refer to your financial institution for the specific deposit date.

**** Refunds of security deposits for park reservations will be denied if any of the park rules or regulations are violated. ****

PARK RULES AND REGULATIONS

1. There is no smoking permitted at any City parks.
2. All trash and litter must be placed in trashcans. No confetti please. C.V.M.C. 2.66.90.
3. You may bring your own tables and chairs along with canopies no larger than 10 feet by 10 feet, and no more than three canopies per event.
4. All catered events must have a Park Reservation.
5. No amplified music, TVs, live music or generators are allowed. Battery powered radios and boom boxes are allowed as long as the volume is kept down and they are not modified to include an amplified sound system. C.V.M.C. 2.66.185.
6. No animals or petting zoos are allowed except for dogs and cats. Dogs and cats must remain on a leash that is not longer than 6 ft. in length. C.V.M.C. 2.66.130
7. All vehicles including motorcycles must stay in parking areas. No driving on park grounds. C.V.M.C. 2.66.100.
8. At Eucalyptus, Harborside, Friendship, Lauderbach and Memorial Parks, alcohol is not allowed without a permit. This does not apply to the J St. Marina, Marina View, or Bayside Park, where alcohol is strictly prohibited. C.V.M.C. 2.66.035. If you are having alcohol you are required to come to the Public Works office, located at 1800 Maxwell Road, Chula Vista and request to purchase an Alcohol Permit – **ONLY if you have not made a PARK RESERVATION**. Alcohol permits are \$30 for Residents of Chula Vista and \$60 for non-residents. When making your Park Reservation, you must let staff know that you will be serving alcohol. This cannot be done online. Your park reservation will serve as your permit, and may be checked by a Park Ranger. Alcoholic beverages are permitted, however, no keg beer or glass containers.
9. Fires are allowed only in grills. C.V.M.C. 2.66.140.
10. No guns, firecrackers, rockets, torpedoes, airguns, or slingshots are allowed in any park. C.V.M.C. 2.66.200.
11. Park hours are 7:00 a.m. to 10:30 p.m. at Rohr Park and 8:00 a.m. to 10:30 p.m. at all other parks. No overnight camping. C.V.M.C. 2.66.060.
12. No one may charge a fee, sell any merchandise, display signs or posters, hand out leaflets or advertise in any Chula Vista park without written consent from the Director of Public Works. C.V.M.C. 2.66.060.
13. Electricity is not provided for public use in any Chula Vista park.
14. Air-jumps or ponies are allowed in selected park areas by permit only and only one standard airjump or pony permit per shelter is allowed. You are required to select your airjump from approved airjump vendors only.